

Mid-America Intermodal Authority Port District
300 Civic Center Plaza, Suite 256, Quincy, Illinois
February 5, 2013 – 4:30 p.m.

Meeting Minutes

Mike McLaughlin called the meeting to order at 4:25pm.

Roll Call

Board Members Present: H.O. Brownback, Max Edlen, David Hood, Gerald Jenkins, Mike McLaughlin and Blake Roderick

Board Members Absent: Don Griffiths

Guests Present: Megan Backs, Charles Bell, Phil Conover, Jim Mentesti, Tim Schmitt

Mike McLaughlin declared a quorum present.

Approval of October 2, 2012 Minutes

Max Edlen motioned to approve the minutes as presented. David Hood seconded the motion. All were in favor. Motion carried.

Financial Report

Charles Bell gave the financial report. The current checking account balance is \$7,948.89 and that is after the January bills were paid. One quarter of the DCEO grant from Illinois has been received, \$25,000. The grant is for infrastructure improvements at the Quincy site. The funds must be obligated by September 2013. Charles also presented a draft budget for the next fiscal year (July 1, 2013 – June 30, 2014). The proposed budget is very similar to the previous year, although some lines changed due to the DCEO grant funds and adjustments based on actual previous year expenditures. Gerald Jenkins motioned to approve the report. H.O. Brownback seconded the motion. All were in favor. Motion carried.

Presentation of Reports from Great River Economic Development Foundation

Megan Backs reported on the updated website. The website will be going online this week with both the Commission and District approvals. The site is intended to serve both the tri-state Commission and the Illinois District. Directors were encouraged to send information and photos, especially those from the Illinois River and outside Quincy, to balance the focus of the site.

Mid-America Port Commission Update

Mike McLaughlin reported on the February 4, 2013 Commission meeting. Several topics were discussed including the purpose of the Commission versus the mission of the District. The Commission is also looking for additional administrative funding from Iowa and will again be applying for a MoDOT grant.

Charles Bell reported on an Illinois DOT meeting that he and Dick Klusmeyer attended on behalf of the Port. The meeting was a presentation on the TIFIA project – a current program through the US DOT that provides credit enhancement and low interest loans. The current terms for an area Quincy's size is \$25 M at 1% but a \$25 M local match is required. IDOT officials said the Maritime Administration would be introducing a similar program specifically for port facilities. In the meantime, Charles and Dick will be setting up local barge facility tours for IDOT officials.

Business Items

Set 2013 Meeting Schedule

Directors present agreed that the first Tuesday of the month at 4:30pm in Quincy was an agreeable meeting time. The current meeting schedule will remain.

Approve Interest Bearing Bank Account

Charles Bell reported that to accept the funds from the DCEO grant, the monies must be placed in an interest bearing bank account. So, MAIAPD opened a savings account in addition to the regular checking account. H.O. Brownback motioned to approve the account. Blake Roderick Seconded. Motion carried.

Accept FY 2011 Audit

Copies of the FY 2011 audit (July 1, 2010-June 30, 2011) were given to the Commissioners. It was essentially a "clean" audit. The only recommendations were complying with the bylaws to have two signatures on checks (that has been corrected since the reorganization) and there was a note about the internal controls – needing to have more segregation of duties (more than one person authorizing and paying bills). Charles Bell is going to talk to the auditors about how to best address the second concern. Blake Roderick motioned to approve. Gerald Jenkins seconded. Motion Carried.

Discussion Items

- a. Finalize Port Website
Was discussed during GREDF report
- b. OMA Training & Statements of Economic Interest
Megan reminded the Directors that several still had not completed their Open Meetings Act training. That needs to be completed online and a certificate needs to be printed and filed at the office. The board will also be receiving Statements of Economic Interest from the state of Illinois in their regular mail. These need to be completed and returned ASAP so the Port District does not incur a late fee.
- c. Gerald Jenkins wanted to make the Directors aware of the status of the Canton Ferry. Jenkins' organization, Ursa Farmers Coop, has been providing funding for the ferry operation, and with their new Canton facility can no longer afford to operate the ferry without financial assistance. He may be coming to the board in the next several months asking for a letter of support.
- d. Mike McLaughlin has been contacted by Rich Goldstein again about potentially working with their organization and their 31 acre Quincy site. Mike has agreed to continue fielding those inquiries.
- e. Blake Roderick is going to attend the National Waterways Conference in March 2013. Directors were encouraged to send Blake any notes they may have before he goes.

Notices and Communications

None

Public Input

None

Closed Session

None

Adjournment

Blake Roderick moved to adjourn the meeting. Max Edlen seconded the motion. All were in favor. Meeting was adjourned at 5:15pm.