



# Request for Qualifications

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Design and Permitting of a Rail Extension and  
Transloading Facility

Proposals Due:

**Wednesday, June 28, 2023 @ 10:00am CDTT**

Mid-America Intermodal Authority Port District

June 2023

# QBS Evaluation Criteria

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## Special Contract Requirements

### GENERAL

#### 1.01 Proposed Project

Mid-America Intermodal Authority Port District (Port) was created by the State of Illinois in 1998 with a mission of economic development for the region. This projects purpose is to provide the additional rail infrastructure to allow businesses in the area to continue expanding by having adequate access to the most cost effective forms of transportation

The project consists of developing conceptual plans for an additional approximately 2,900 ft of double track with adjoining transloading facilities. It will also include all surveying, geotechnical exploration, permitting and design to make the project “shovel ready”. Rail must be designed to BNSF and AREMA recommended standards.

#### 1.02 Project Scope

This Request for Qualifications is for a project team who will be responsible for the development of the permittable engineered design of the facility and obtaining all necessary permits.

Project Budget is \$181,800

#### Project Schedule

From date of contract and approval by Illinois Dept. of Transportation:

Permitting will be completed within 3 months (October 2023)

Design and Engineering to be completed within 4 months (November 2023)

The proposed scope is expected to include the following work:

- Design rail to support direct and efficient transloading between truck and rail.
- Oversee obtaining all necessary permits
- Manage the overall project keeping it on schedule and within budget

1.03 Deliverables

Offeror shall provide, at a minimum, the following with their Statement of Qualifications, **DUE Wednesday, June 28, 2023 @ 10:00 a.m. CDT.**

- a. **Introduction of the company/team:** Provide a background of the company or team that is being proposed to assist on this project. Include all relevant information on knowledge and experience within the railroad system working with both Class 1 and shortline railroads.
- b. **Experience with rail to truck transloading facilities.**
  - i. Experience working with Burlington Junction Railway.
  - ii. Experience working with IDOT at the District level
  - iii. Experience with previous projects on the proposed site.
- c. **Organizational Chart:** summary of how each proposed team member is structured and how authority/responsibilities will be divided. Include the backup person for each position should a team member become unavailable
- d. **Resumes:** summary of all proposed team members and their backup and their respective professional experiences, credentials and availability of key personnel. Emphasis of selection will be placed on experience and expertise each team member has which is relatable to this particular project goals.
- e. **References:** details of all Previous Experience with a minimum of five (5) projects of similar scope that exemplify design services related to this projects general scope (including reference contact information for each project)
- f. **Project specific criteria**
  - i. Structural Design (specific to material handling equipment)
  - ii. Rail-truck transloading facility design
  - iii. Experience working with IDOT at the District level
  - iv. Experience working with Public Ports on the inland waterways and the Upper Mississippi River in particular
  - v. Site/Civil Design

1.04 Selection Process

The Port is following a qualifications-based selection process for this project. Following a receipt of proposals, a thorough review of all received proposal's will be completed. The Port review team will utilize a numerical evaluation process to rank the proposals received. At this time, we do not expect an interview phase to be part of the selection process. However, the Port does reserve the right to schedule interviews should additional information be needed after review of the proposals in order to make a selection.

Each Proposal will be assessed on the following:

## VENDOR QUALIFICATION RATING

- a. Team Structure .....15% Weight
  - Team Leader qualifications
  - Permitting Leader qualifications
  - Site Design Leader qualifications
  - Construction Management Leader qualifications
  - Backup person for each position, qualifications
  
- b. Experience of Team .....15% Weight
  - Team Leader experience on similar Class 1 railroad projects
  - Team Leader experience on similar Shortline railroad projects
  - Site Design Leader experience with similar projects
  - Backup individuals experience (for each leader)
  
- c. Member Expertise .....20% Weight
  - Permitting Team members qualifications and experience
  - Site Design Team members qualifications and experience
  - Construction Management Team members qualifications and experience
  
- d. Past Project Experience .....20% Weight
  - Railroad design
  - Transloading design rail-truck
  - Transloading equipment site requirements (surface load bearing, overhead clearance, working radius, etc)
  - On-time delivery
  - On/Under budget
  - Positive recommendation from other clients
  
- e. Workload capacity .....10% Weight
  - Dedicated team size
  - Past on time record
  - Previous client's experience
  
- f. Past experience with project site .....15% Weight
  
  
- g. Past experience with IL DOT projects .....5% /Weight
  - Freight related road and rail project

### PORT POINT-OF-CONTACT

All proposals are to be submitted electronically in PDF format to:  
[director@midamericaport.com](mailto:director@midamericaport.com)

Any questions can be addressed via email to:  
Charles Bell  
[director@midamericaport.com](mailto:director@midamericaport.com)